

Please pass this information on to your youth leaders

Meltdown Registration Checklist

Registrations for the Winter Meltdowns are taken on a first-come-first-serve basis. We only have spots for 120 to attend, so you need to respond quickly to make sure your place is reserved. To ensure that each church has the opportunity to attend the Meltdown of their choice, we need to have accurate numbers. *In light of this, changes have been made to our procedures, so please read carefully.*

- Step 1:** Call the camp ASAP to tentatively reserve spots for your group. We need to have a breakdown of students/sponsors and guys/girls.
- Step 2:** Please continue to communicate to the camp any changes in numbers. We often have waiting lists of groups that want to attend. If we know your numbers have gone down, this may allow someone else to attend. We may not have room for you to increase your numbers, so please call to make sure. **Do not come to the retreat with extra campers. You must call first.**
- Step 3:** Collect all Medical Release Forms and payments from your group. Please pay the camp with **one church check**. Each student must fill out a Medical Release Form to attend.
- Step 4:** Please note the following due dates. The first dates listed indicate when we need to have final numbers from your group (one month in advance). *At the date indicated, the number we have listed for your group will be the minimum number you will be required to pay for.* You will be responsible to let the camp know of any changes in your numbers by this date. If you have cancellations after that date, you will still be responsible to pay for the number you reserved.

The second date is when your registration, payment and Medical Release forms are due to the camp. Please do not bring these with you when you come. We expect to receive them by the date indicated below. If you do not mail the Medical Release forms and forget them at home, you will have to find someone to fax them to the camp the night of the retreat.

	Final Numbers Due:	Medical Release Forms and Payment Due:
Meltdown #1	December 15	January 5
Meltdown #2	January 12	February 2
Meltdown #3	January 19	February 9

If you have any questions, please contact Aaron Hart at the camp office at 641-829-3824.